

## THE MCQUAIG SYSTEM™ INTERPRETER COURSE

<b>Brisbane</b>	<b>(Christie Conference Centre)</b>	<b>— TBA Q4 2019</b>
<b>Melbourne</b>	<b>(RACV City Club)</b>	<b>— TBA Q4 2019</b>
<b>Sydney</b>	<b>(Coogee Bay Hotel)</b>	<b>— 28<sup>th</sup> &amp; 29<sup>th</sup> May 2019</b>

The McQuaig System™ Interpreter Course is recommended for all people intending to use or already using The McQuaig System™ suite of instruments. Whether using The McQuaig System™ on an ad hoc or licensed arrangement, accreditation as a McQuaig System Interpreter will greatly benefit you and your organisation. Licensed clients are required to complete training within 12 months from their licence start date. A certificate of accreditation, valid globally, will be issued to delegates upon completion.

### Who should attend this course?

- Human Resource practitioners
- Line and Senior Managers and Supervisors who are already skilled in structured behavioural interviewing techniques.
- New users of The McQuaig System™

### The aim of this course

To equip delegates with a high level understanding of the use and application of The McQuaig System™ as part of the TRG suite of assessment tools in the selection process.

The program teaches participants to use The McQuaig System™ reports to more effectively manage, coach, develop and retain existing staff. This will result in a higher retention of staff and related improvement in productivity for your organisation.

### Learning outcomes

On completion of the interpreter course, delegates will be able to:

- construct job designs based on the critical behavioural requirements of the position
- create valid benchmarks for positions within their organisation directly traceable to current success or failure profiles
- demonstrate high level skills in interpreting the results of the assessment tools and apply them to the selection process
- link behavioural interview and reference checking questions directly to job-critical behaviours
- use the suite of The McQuaig System™ reports to manage, motivate and develop employees according to their individual behavioural characteristics
- understand the more difficult graphs relating to the complex relationship of 'current to core behaviours' resulting from transitional and motivational changes.

### Content

- job analysis and design
- temperament, personality and behaviour
- behavioural factors and their relationship to workplace efficiencies
- administering the instruments, scoring, analysing and interpreting
- understanding the factor influence and blending from the graphs
- assessing job applicants and matching to other evidence
- linking motivational, developmental and career-pathing issues to behaviours
- managing retention
- feeding back results to candidates and managers
- validity, reliability, ethics and legal issues.

### When and Where is it?

<b>Brisbane:</b>	TBA Q4 2019 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	Christie Conference Centre Level 2, 320 Adelaide Street Brisbane 4000
<b>Melbourne:</b>	TBA Q4 2019 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	RACV City Club 501 Bourke Street Melbourne 3000
<b>Sydney:</b>	28th & 29th May 2019 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	Coogee Bay Hotel Coogee Bay Road (cnr Arden Street) Coogee Bay 2034

### Pre-Course work

- Complete the Pre-Course Preparation form to assist you and your organisation to focus on the desired outcomes
- Complete a McQuaig Word Survey® which will be sent to you
- Delegates may consider reviewing their behavioural interviewing skills.

### Post-Course work

- Monitor and assess application of knowledge by post-course telephone support
- Feedback progress against plan.

### Your investment in increased productivity and reduced attrition?

- \$1420+GST per head Early Bird booking (\$1595+GST for Standard booking) for up to four attendees, and  
\$1270+GST per head Early Bird booking (\$1420+GST for Standard booking) for five or more  
*Early Bird bookings must be booked & paid 30 days prior to commencement of the course*

### What is included?

- Two days of lectures, interactive workshop sessions, assessment and coaching
- Morning tea, lunch and afternoon tea
- All course materials, manuals, notes and handouts
- Unlimited post-course telephone support.

### How to enrol

- Simply complete the attached form and fax or mail it to us (bookings close one week prior)
- Complete the credit card details or include your cheque for the amount shown in the "Amount payable" box

OR

- Register on-line at our website [www.rogersgroup.com.au/mcquaig-interpreter-training/](http://www.rogersgroup.com.au/mcquaig-interpreter-training/)

## BOOKING FORM

### THE McQUAIG SYSTEM™ INTERPRETER COURSE

- ☐ **BRISBANE** (course 743) — **TBA Q4 2019**  
☐ **MELBOURNE** (course 340) — **TBA Q4 2019**  
☐ **SYDNEY** (course 237) — **28<sup>th</sup> & 29<sup>th</sup> May 2019**

Please reserve the following number of spaces for the upcoming two day course

<b>Company:</b>			
<b>Postal address:</b>			
<b>Contact person:</b>			
<b>Phone:</b>		<b>Fax:</b>	
<b>Email address:</b>			

#### People attending the course

Name	Title	Email address

Or register on-line at our website at [www.rogersgroup.com.au/mcquaig-interpreter-training/](http://www.rogersgroup.com.au/mcquaig-interpreter-training/)

**PLEASE NOTE THAT DUE TO THE POPULARITY OF THESE COURSES,  
WE CANNOT CONFIRM YOUR PLACE ON A COURSE UNTIL PAYMENT IS RECEIVED.**

Receipt of payment confirms your agreement to our terms & conditions which can be seen on our website at  
[www.rogersgroup.com.au/wp-content/uploads/Training-Course-Terms-and-Conditions-TITC.pdf](http://www.rogersgroup.com.au/wp-content/uploads/Training-Course-Terms-and-Conditions-TITC.pdf)

Number of delegates	Sub-total		Amount Payable
... (up to 4) @ \$1420+GST per head Early Bird*		+GST @ 10%	= \$
... @ \$1595+GST per head Standard Booking			
... (5 or more) @ \$1270+GST per head Early Bird*		+GST @ 10%	= \$
... @ \$1420+GST per head Standard Booking			

\*Early Bird bookings must be booked and paid for 30 days prior to course commencement date

#### Please indicate your method of payment below (A Tax Invoice will be issued on receipt of Booking Form)

- ☐ **DIRECT DEPOSIT** Please accept payment by direct deposit to: **Transfer date:**    /    /  
**Bank branch:** The Commonwealth Bank, Kmart Plaza, Cannon Hill, Queensland  
**BSB:** 064-179 **Account No:** 1002-3272 **Account Name:** The Rogers Group Pty Ltd

- ☐ **CREDIT CARD** Please debit my credit card in the sum of: \$

**Card type:** MasterCard ☐ Visa ☐ AMEX ☐ **CVN** \_\_\_\_\_

**Card no:**         **Expiry**

**Name on card:** \_\_\_\_\_ **Signature:** \_\_\_\_\_