

## **THE MCQUAIG SYSTEM™ INTERPRETER COURSE**

**Brisbane (Saxons Training Centre)**

**— 11<sup>th</sup> & 12<sup>th</sup> October 2016**

**Melbourne (Saxons Training Centre)**

**— 25<sup>th</sup> & 26<sup>th</sup> October 2016**

**Sydney (Coogee Bay Hotel)**

**— 15<sup>th</sup> & 16<sup>th</sup> November 2016**

The McQuaig System™ Interpreter Course is recommended for all people intending to use or already using The McQuaig System™ suite of instruments. Whether using The McQuaig System™ on an ad hoc or licensed arrangement, accreditation as a McQuaig System Interpreter will greatly benefit you and your organisation. Licensed clients are required to complete training within 12 months from their licence start date. A certificate of accreditation, valid globally, will be issued to delegates upon completion.

### **Who should attend this course?**

- Human Resource practitioners
- Line and Senior Managers and Supervisors who are already skilled in structured behavioural interviewing techniques.
- New users of The McQuaig System™

### **The aim of this course**

To equip delegates with a high level understanding of the use and application of The McQuaig System™ as part of the TRG suite of assessment tools in the selection process.

The program teaches participants to use The McQuaig System™ reports to more effectively manage, coach, develop and retain existing staff. This will result in a higher retention of staff and related improvement in productivity for your organisation.

### **Learning outcomes**

On completion of the interpreter course, delegates will be able to:

- construct job designs based on the critical behavioural requirements of the position
- create valid benchmarks for positions within their organisation directly traceable to current success or failure profiles
- demonstrate high level skills in interpreting the results of the assessment tools and apply them to the selection process
- link behavioural interview and reference checking questions directly to job-critical behaviours
- use the suite of The McQuaig System™ reports to manage, motivate and develop employees according to their individual behavioural characteristics
- understand the more difficult graphs relating to the complex relationship of 'current to core behaviours' resulting from transitional and motivational changes.

### **Content**

- job analysis and design
- temperament, personality and behaviour
- behavioural factors and their relationship to workplace efficiencies
- administering the instruments, scoring, analysing and interpreting
- understanding the factor influence and blending from the graphs
- assessing job applicants and matching to other evidence
- linking motivational, developmental and career-pathing issues to behaviours
- managing retention
- feeding back results to candidates and managers
- validity, reliability, ethics and legal issues.

### When and Where is it?

<b>Brisbane:</b>	11th & 12th October 2016 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	Saxons Training Centre Level 11, 300 Adelaide Street, Brisbane 4000
<b>Melbourne:</b>	25th & 26th October 2016 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	Saxons Training Centre Level 8, 500 Collins Street Melbourne 3000
<b>Sydney:</b>	15th & 16th November 2016 Day 1: 9.00am to 5.00pm Day 2: 9.00am to 5.00pm	Coogee Bay Hotel Coogee Bay Road (cnr Arden Street) Coogee Bay 2034

### Pre-Course work

- Complete the Pre-Course Preparation form to assist you and your organisation to focus on the desired outcomes
- Complete a McQuaig Word Survey® which will be sent to you
- Delegates may consider reviewing their behavioural interviewing skills.

### Post-Course work

- Monitor and assess application of knowledge by post-course telephone support
- Feedback progress against plan.

### Your investment in increased productivity and reduced attrition?

- \$1420+GST per head Early Bird booking (\$1595+GST for Standard booking) for up to four attendees, and  
\$1270+GST per head Early Bird booking (\$1420+GST for Standard booking) for five or more  
*Early Bird bookings must be booked & paid 30 days prior to commencement of the course*

### What is included?

- Two days of lectures, interactive workshop sessions, assessment and coaching
- Morning tea, lunch and afternoon tea
- All course materials, manuals, notes and handouts
- Unlimited post-course telephone support.

### How to enrol

- Simply complete the attached form and fax or mail it to us (bookings close one week prior)
- Complete the credit card details or include your cheque for the amount shown in the "Amount payable" box

OR

- Register on-line at our website [www.rogersgroup.com.au/training/interpreter.htm](http://www.rogersgroup.com.au/training/interpreter.htm)

## BOOKING FORM

## THE McQUAIG SYSTEM™ INTERPRETER COURSE

- ☐ **BRISBANE** (course 737) — **11th & 12th October 2016**  
☐ **MELBOURNE** (course 334) — **25th & 26th October 2016**  
☐ **SYDNEY** (course 232) — **15th & 16th November 2016**

Please reserve the following number of spaces for the upcoming two day course

<b>Company:</b>			
<b>Postal address:</b>			
<b>Contact person:</b>			
<b>Phone:</b>		<b>Fax:</b>	
<b>Email address:</b>			

### People attending the course

Name	Title	Email address

Or register on-line at our website at [www.rogersgroup.com.au/training/interpreter.htm](http://www.rogersgroup.com.au/training/interpreter.htm)

**PLEASE NOTE THAT DUE TO THE POPULARITY OF THESE COURSES,  
WE CANNOT CONFIRM YOUR PLACE ON A COURSE UNTIL PAYMENT IS RECEIVED.**

Receipt of payment confirms your agreement to our terms & conditions which can be seen on our website at [www.rogersgroup.com.au/training/training\\_course\\_terms.pdf](http://www.rogersgroup.com.au/training/training_course_terms.pdf)

Number of delegates	Sub-total		Amount Payable
... (up to 4) @ \$1420+GST per head Early Bird* ... @ \$1595+GST per head Standard Booking		+GST @ 10%	= \$
... (5 or more) @ \$1270+GST per head Early Bird* ... @ \$1420+GST per head Standard Booking		+GST @ 10%	= \$

\*Early Bird bookings must be booked and paid for 30 days prior to course commencement date

**Please indicate your method of payment below**  
**(A Tax Invoice will be issued on receipt of Booking Form)**

- ☐ **DIRECT DEPOSIT** Please accept payment by direct deposit to: **Transfer date:**    /    /  
**Bank branch:** The Commonwealth Bank, Kmart Plaza, Cannon Hill, Queensland  
**BSB:** 064-179 **Account No:** 1002-3272 **Account Name:** The Rogers Group Pty Ltd

- ☐ **CREDIT CARD** Please debit my credit card in the sum of: \$

**Card type:** MasterCard ☐ Visa ☐ AMEX\* ☐ Diners\* ☐

Card no: 















      Expiry

Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*PLEASE NOTE** We regret that due to their significantly higher fees we charge a 3% surcharge on American Express and Diners Card Payments